

The norms set by it for the discharge of its functions.

Section-4(1)(b)(iv)

Receipt the letter & forwarding the letter to concerned officer to put signature, after signature of officer the letter is distributed to the concerned section within one day.

The concerned section put up the file within 3 to 4 days.

Joint Mission Director- No time limit and sent to Mission Director

Mission Director- No time limit

Other detailed norms are contained in the Institutional Setup, Memorandum of Association and Bye-law of OUHM