

**State Urban Development Agency (SUDA), Housing and Urban Development Department,  
Government of Odisha**

Ref: NOTICE No. 03 / 01.07.2020

Dated: 16.07.2020

**Reply to Pre-Bid Queries of RfP for Establishment and Operationalization of State Mission Management Unit (SMMU) and City Mission Management Unit (CMMU) for NULM and Experts for State TASU, H&UDD.**

**Pre-bid Queries on 09.07.2020**

<b>S No.</b>	<b>RFP Provision</b>	<b>Clarification</b>	<b>Reply to Pre-Bid Queries</b>
1.	At Pg. No. 09 of the RfP – in Annexure-I (Instructions to Bidders) – Sl. No. 18 (Evaluation of Offers) – Note below the table asterisk, it is mentioned as “* Percentile marking method will be adopted under SL3 &4 with the best getting full mark and others in proportion except for SL-2A. CV of Professionals”.	clarify whether (a) Sl- 2A (Quality and Number of OWN Faculty/ Expert/ Technical Support) is excluded from percentile marking method; and  (b) Detailed CV of Faculty/ Expert/ Technical Support Staff need to be enclosed along with information to be furnished in the prescribed format mentioned at Pg. No. 18 – Appendix-1 – Format for Submission of Technical Proposal – C (A) – C.1, C.2, C.3, C.4, C.5.	Please refer to addendum. Position explained.
2.	At Pg. No. 17 of the RfP – Appendix-1 – Format for Submission of Technical Proposal – Index: B. (Financial Details) – Table Sl. No. 1, 2 & 3 – the Consultancy Turnover and Net Worth for the FYs 2016-17, 2017-18, 2018-19; and at Table Sl. No. 4. Avg for 3 years is mentioned	Request you to consider Consultancy Turnover of “Last Three FYs” so that organizations those have already got the audited accounts and balance sheet for the FY 2019-20 can include the latest audited accounts and turnover of FY 2019-20. Similarly, instead of average net worth of last 3 FYs, net worth of the last FY can be considered to know the current financial strength of an organization.  Since it is difficult to prepare the balance sheet of FY 19-20 within the proposal due date, we request you to accept the turnover of last 3 years till FY 18-19	RfP condition shall prevail.
3.	Page No-08 of the RfP- in Annexure-I ( Instruction to Bidders)- Sl. No. 18 ( Evaluation of Offers)- Table Sl. No. 1 Main Criteria: Financial Strength-Sub Criteria it is mentioned that “ Consultancy Turnover ( Average 3 years) Rs. 7 Cr. 5 Marks. For	We request you to consider “ Consultancy Turnover ( average 3 Years) Rs. 7cr. 5 Marks. For every additional Rs. 1 Cr. 1 marks each. Max 10 Marks in place of every additional Rs. 2 Cr. – 1 marks each. Max 10 marks”  We would like you to modify it as below: (average 3 years). Rs. 7 Cr—5 Marks For every additional Rs 1 Cr –1 mark each Max 10 Mark.  Consultancy Turnover (average 3 years). Rs. 7 Cr—5 Marks for every additional <b>Rs.1 Cr</b> —1 marks each Max 10 Marks	Please refer Addendum.

4.	Page No-08 of the RfP- in Annexure-I ( Instruction to Bidders) Sl. No. 18 ( Evaluation of Offers)	In addition to the existing criteria, we request you to include “ Instructional Capacity Building” in field of Urban Sector conducted for the Govt./ Parastatals and LBs as one of the main criteria for marking in the technical proposal in the recently floated similar RfP on NULM by the Govt. of Bihar ( Tender No-04/NULM/-25/2019-971; Date: 27/05/2020. Section of project Management Consultant for Implementation of National Urban Livelihood Mission ( NULM) in Bihar	RfP Condition shall Prevail.
5.	The Bidders to submit separate financial bid Package Wise where Salary component to be offered should be same as Salary mentioned above and same shall be required to be paid to Mangers/Experts in their account. The service charges offered by bidder shall be on above amount. The competent authority reserves the right to reject financial bids where service charges offered are very less and un reasonable. Price offered not complying to above condition will be rejected. However, for STATE Level Experts/Manager covered in Package-1 the Salary of Rs 100,000/- per month is the maximum ceiling limit. The actual Salary to be paid to individual experts for State Level Experts/Managers shall be fixed based on Qualification & Experience of Personnel to be proposed by Bidder. The Salary so fixed shall be paid by the bidder. Annexed-A-1, Page 4	The consultant would like to know what exactly is meant by “the Salary so fixed shall be paid by the bidder”	The evaluation will be done considering Rs 1.0 lakh salary. But during actual placement based on CV the Salary that can be paid Max up to Rs 1.0 will be fixed by Dept which will be paid by selected bidder to the Professional. This is only for State level experts.
6.	The performance of CMMU managers placed in Corporations/Municipality/NAC will be reviewed periodically and based on same Managers can Upgraded or Downgraded from Corporation to Municipality to NAC or vice versa. Through this re shuffling incentive to performer or disincentive to none-performer can be given. Client based on this review may advise the service provider to carry out the changes. Bidder to keep this as condition of appointment while selecting the Managers. Salary to be paid shall be based on place of posting	Whether the re-shuffling will have impact on the salary? On downgrade the salary will reduce. Please confirm.	Yes. Depending on performance some may have to accept lower salary or if not acceptable may have to leave. Selected bidder while selecting manager to keep this as a condition for appointment.

7.	<p>In ADDITION the Authority may Require Specialized Experts in different field for which the Authority Shall specify Qualification, Experience, Competency and Salary to be paid. The selected bidder shall be required to provide such Experts at same terms and Condition of contract and service Charge shall also be same as per contract.</p> <p><b>Annexed-A-1, Page 4</b></p>	<p>At this point of time the consultant would request to give an idea on the type of specialized experts required? Whether these experts will be for full time or part time? Please confirm.</p> <p>This point is not clear to us. Please elaborate on the experts that will be required and their scope.</p>	<p>The details of additional requirement and period of requirement will be indicated to selected bidder to provide such Experts as and when required.</p>
8.	<p>The agency should have at least 5 years of experience of providing similar services in the context of Urban Poverty Alleviation.</p> <p><b>Instructions to Bidders, point no. 2.4, page 5</b></p>	<p>The consultant would request to include only poverty alleviation experience, as poverty alleviation work is undertaken in both rural and urban areas.</p> <p>We hereby request the department to kindly modify the given clause as follows: The Agency should have at least 5 year of experience of providing similar service in the context of Urban Development.</p>	<p>Please refer to Addendum</p>
9.	<p>The agency should not have been blacklisted by any state government, central government or any other public sector undertaking or a corporation as on the date of this RFP. An undertaking to this effect should be submitted .</p> <p><b>Instructions to Bidders, point no. 2.5, page 5</b></p>	<p>Whether this undertaking needs to be taken out on the organization's letterhead?</p>	<p>The Bidder needs to submit undertaking on company' Letter head.</p>
10.	<p>Experience in other Consultancy(of 5 Best Projects in last 5 years up to 31st March,2020) .</p> <p>Evaluation of Offers, page 9</p>	<p>The consultant would like to know the parameters for defining the best project?</p>	<p>Please refer to Addendum</p>
11.	<p>Percentile marking method will be adopted under SL3 &amp;4 with the best getting full mark and others in proportion except for SL- 2A. CV of Professionals.</p> <p><b>Evaluation of Offers, page 9</b></p>	<p>The consultant would suggest to give marks considering 5 years of experience rather than doing percentile marking. This will limit the chances of newer organizations to score high.</p>	<p>Please refer to Addendum</p>
12.	<p>Bidder having maximum number of Experts in the domain will get full 1 mark others in proportion.</p> <p><b>Evaluation of Offers, page 9</b></p>	<p>The consultant would suggest to indicate the maximum number of experts in the domain rather than keeping it open.</p>	<p>Please refer to Addendum</p>
13.	<p>The consultant will have to make a presentation to CLIENT. The presentation shall cover in sufficient, detail the appreciation of the project, Approach and Methodology, proposed organizational structure, work program, implementation strategy, provisions to secure and retain professionals. The objective of presentation is to enable CLIENT to evaluate the consultant regarding their understanding and preparedness for the assignment. Clarifications, if any, as required by CLIENT will also be discussed.</p> <p><b>Point no.19 presentation, page 10</b></p>	<p>The consultant would like to know whether the presentation will be part of the technical evaluation. If yes then would request to share the marks for the presentation</p>	<p>Please refer Instruction Bidder point 18- Evaluation of Offers. 30 marks has been allotted.</p>

14.	<p>The Bidder is required to include with its proposal written confirmation of authorization to its representative to sign on behalf of the Bidder  <b>Data Sheet and Check List Point no. 13 on page 12</b></p>	<p>The consultant would like to know whether this implies enclosing Power of Attorney (PoA) on the name of authorized representative. Kindly confirm.</p> <p>Please specify if the Power of Attorney has to be provided on the Consultant's official letterhead, or if it should be notarized on non-judicial stamp paper (please also inform the value of the stamp paper required).</p>	<p>Authorisation to bid signing authority can be given by copy of Board resolution/ Authorised by company MD or Director in company letter head/ Power of Attorney notarised (RS 10/-) stamp</p>
15.	<p>While submitting the proposal the bidder has to ensure that the technical Proposal Common for all the Package in original to be kept in sealed envelope with superscription —Technical Proposal for Establishment and Operationalisation of TASU/SMMU/ CMMU in Odisha— and Financial Proposal PACKAGE-WISE in original to be kept in separate sealed envelopes with superscription —Financial Proposal PACKAGE No----- for Establishment and Operationalisation of TASU/SMMU/ CMMU in Odisha. All the above sealed envelopes to be kept in an outer envelope marked as under.  <b>Data Sheet and Check List Point no. 16 on page 12</b></p>	<p>The consultant understands that single technical proposal with the EMD will be applicable to apply for all the 3 packages? Please confirm.</p> <p>It is mentioned that “ The bidders have to submit the technical Proposal giving their credentials, experience, financing status as per technical proposal form given at Annexure-IV”. However, at Pg. No. 12—Annexure-II – Data Sheet and Check List—Data Sheet—Sl. No. 16 – it is mentioned that “While submitting the proposal the bidder has to ensure that the TECHNICAL Proposal Common for all the Package in original to be kept in sealed envelope...”</p> <p>In this context, we request you to clarify which one of the above is correct</p> <p>Please specify the number of copies to technical proposal to be submitted.</p>	<p>Yes. Single Technical proposal for all the three Packages and separate sealed financial proposal for each package. All 4 envelop to be kept in one cover which is the bid to be submitted.</p>
16.	<p>Agency's consent letter  <b>Check List Point no. ii) a) on page 13</b></p>	<p>The consultant would request to share the content of the consent letter? Also whether this needs to be taken out on organization's letterhead?</p>	<p>Consent letter in form of Covering letter specified for Technical Proposal..</p>
17.	<p>Proof of agency having at least 5-years of experience of providing similar services in the context of Urban Poverty Alleviation .  <b>Format for submission of Technical Proposal, page 16</b></p>	<p>The consultant understands that as a proof to show 5 year experience, the project details along with work orders needs to be given. Kindly confirm.</p>	<p>Yes . Copy of contracts showing firm was carrying such work in last 5 years.</p>
18.	<p>The service charges offered by bidder shall be on above amount The competent authority reserves the right to reject financial bids where service charges offered are very less and un reasonable.  <b>Page 23</b></p>	<p>The consultant would request to share the range for quoting the service charges so that there is uniformity across the bidders and this will ensure reasonable quotes.</p> <p>In the above context, to make it more clear and objective, we request you to define the subjective connotation “very less and un reasonable” and specifically declare what minimum percentage of service charge is considered as :”Very less and un reasonable” quoting below which the financial bid shall be rejected.  Thanking you again.</p>	<p>Please refer to Addendum</p>

19.	<p>Page No. 06 Al. No. 09 <b>Languages of Proposal</b></p> <p>Supporting documents and printed literature that are part of the Proposal may be in another language provided they are accompanied by an accurate translation of the relevant passage in English with self-certification for accuracy, in which case, for the purpose of interpretation of the Proposal, the translated version shall govern.</p>	<p>Please clarify that supporting documents (work order, experience certificates in HINDI language will do or they will require translation in ENGLISH).</p>	<p>English Translation self certified to be given.</p>
20.	<p>Page 9 no. 18 <b>Evaluation of offer (SN. 5 Experience in state Odisha)</b></p> <p>Experience in Executing r Projects in Odisha with proper value more than Rs. 50 lakhs in last 5 years-10 Marks</p>	<p>Experience in Executing projects in Odisha keeping in Evaluation of Marks seem to be too particular; not general for everyone, out of Odisha state companies fulfilling the other norms will get Zero scores in this competitive evaluation. Request you to omit this form evaluation of marks and make it as preference will be given to companies working in Odisha as general part of RFP</p>	<p>Please refer to Addendum Odisha Experience will have additional score.</p>
21.	<p>At Pg. No. 02 of the RfP—Invitation for Bid—Paragraph 1—it is mentioned that the consultancy service is “ ... for a period of two years extendable for further years...” However, at Pg. No. 13 – Annexure-II—Data sheet and Check List—Data Sheet—Sl. No. 26—</p>	<p>it is mentioned that consultancy service”...can be extended for Further period of one year.: In this context, we request you to clarify which one of the above is correct</p>	<p>The contract shall be for 2 years and can be extended for further period of 1 year at owner's option.</p>
22.	<p>Main criteria and Weights: Experience in executing projects in Odisha with a project value more than Rs 50 lakhs in last year -10 Marks.</p> <p>Sub Criteria: Number of Projects. For every project 2 marks each with maximum 10 marks.</p> <p>Sub Weights:10 <b>Section 18 Evaluation of offers, Clause 5 (Pg. No. 9)</b></p>	<p>We hereby request the department to kindly reduce the no. of projects in Odisha to 3 for award of full marks.</p> <p>Moreover, we would like to inform that we have extensive experience in Urban Development and in the state of Odisha; so in order to ensure board based participation, the same may be kindly considered.</p> <p>We request you to reduce the total marks from 10 to 5 in this category. The balance 5 marks may be adjusted in the methodology section.</p>	<p>Please refer Addendum No change in this condition.</p>
23.	<p>Quantity and Cost Based Selection (QCBS) method will be followed during the overall selection process. Based on the evaluation of technical proposal, the technically qualified bidders shall be ranked highest to lowest Technical Score (ST) in accordance to the mark obtained during the technical evaluation stage. There shall be 70% weightage to technical score and 30% weightage to final score. <b>Note, Clause 2 (Pg. No. 9)</b></p>	<p>We hereby request the department to kindly change the ratio of the QCBS selection method to 80 (Technical): 20 (Financial) which would have a grater focus on assessment of Quality of each applicant.</p>	<p>No change in RfP Condition</p>
24.	<p>The Consultancy firm/agency shall submit the invoice for payment when the payment is due as per the</p>	<p>SC 10 is missing in the document. We would request the department to kindly share the work-related</p>	<p>Special condition (SC)- 10 mentions Payment shall be as specified in TOR.</p>

	<p>agreed terms. The payment shall be released as per the work-related milestones achieved and as specified as per SC 10.</p> <p>Clause 6.3, Term of Payment, Point (a) (Pg. No. 55)</p>	<p>milestones for a detailed assessment.</p>	<p>Please check clause 9.0 of TOR. The milestone is monthly report.</p>
25.	<p>Completed Proposal for the work in prescribed format shall be received up to 27th July' 2020 up to 1 PM</p>	<p>Since the pre-bid is on 9th July and it is mentioned in the RFP that the response to the pre bid queries will be uploaded within 7 days after pre bid meeting, we would request you to extend the submission date for at least 7-10 days to enable us to prepare a competitive and technically responsive proposal.</p>	<p>Date may be decided based on date of reply to Queries. Please refer to Addendum</p>
26.	<p>4. Salary including all statutory charges like PF, ESI if applicable Rs Per Month per person.</p> <p>Annexed-A-1; Package-1,2,3 Page- 3 and 4</p>	<p>Is it mandatory for participating firms to have EPF/ESI registration or firms which do not have EPF and ESI registrations will not be liable for it. Please confirm.</p>	<p>Firm to comply EPF/ESI statutory requirement if applicable. Client will not be responsible for the same.</p>
27.	<p>CMMU Managers - Salary including all statutory charges like PF, ESI if applicable Rs Per Month per person.</p>	<p>We request to increase the CMM remuneration and make it as per the guidelines. i.e Rs 60,000 (sixty thousand only) monthly.</p>	<p>RfP Condition shall Prevail.</p>
28.	<p>Service Charge Annexed-A-1; Package-1,2,3 Page 3 &amp; 4</p>	<p>We feel it will be difficult to successfully run the project on service charges alone. There will be additional costs of office running, office support cost, software/hardware, overheads etc. Therefore, kindly allow the provision of quoting lumpsum miscellaneous costs to cover such expenses.</p>	<p>RfP Condition shall Prevail.</p>
29.	<p>1.The Bidders to submit separate financial bid Package Wise where Salary component to be offered should be same as Salary mentioned above and same shall be required to be paid to Mangers/Experts in their account. Note- page 4</p>	<p>The consultant should be allowed to use their discretion in deciding the salaries of appointed staff. The same shall be done as per the company policy based on qualification and experience of personnel. We request you to kindly consider this.</p>	<p>RfP Condition shall Prevail.</p>
30.	<p>4. The performance of CMMU managers placed in Corporations/Municipality/NAC will be reviewed periodically and based on same Managers can Upgraded or Downgraded from Corporation to Municipality to NAC or vice versa. Through this re shuffling incentive to performer or disincentive to none-performer can be given. Client based on this review may advise the service provider to carry out the changes. Bidder to keep this as condition of appointment while selecting the Managers. Salary to be paid shall Note- page 4</p>	<p>We request you to omit the reshuffling point as it will be difficult to get and retain candidates based on this condition.</p>	<p>RfP Condition shall Prevail.</p>

31.	Office space with necessary table, chair, laptop/computer system with other facilities like internet/printing/copying and all office stationeries will be provided to Managers/experts by respective MC/ULB and at State level by H&UDD. And 2.6 Agency to have an office in Bhubaneswar or agreed to furnish an undertaking to open an office if selected to coordinate with SUDA. Note And 2. Eligible Bidder Page 4 & 5	Please clarify whether the client will provide the office space, or the consultant has to establish an office.	Office space & sitting arrangement will be provided to Managers. But office of firm at Bhubaneswar will be firm's responsibility.
32.	2.2 The bidders must have at least 200 persons in their payroll as full time/contractual employees as on 31st March, 2020. And 2 Institutional Strength B. Total No. of Personnel in the Payroll of the Institution. For 200 person 3 marks. Annexure – I; 2. Eligible Bidder And 18. Evaluation of Offers Page 5 & 8	We request you to consider reducing the number of persons to 150. Also clarify that the employees till 31st March will be considered or till current date. We request you to modify the Institutional Strength based on the above.	RfP Condition shall Prevail.
33.	19. EMD of Rs. 3.00 lakh (Refundable) to be deposited A. Data Sheet	Please confirm if the EMD has to be submitted separately for all packages. Request you to lower the EMD amount to Rs. 1.00 lakh.	Only single EMD for 3 Packages.
34.	22 The amount will be 5 percent of the total contract value; the same will be provided in the form of a bank Guarantee (BG) as per format given in annexure-VII valid till completion of contract. A. Data Sheet	We request to charge it on service fees and not on the total contract value.	RfP Condition shall Prevail.
35.	C.(A) Institutional Strength (Quality and Number of Own Permanent Faculty / Expert/ Technical Support) in following 5 domain areas. Page-18	Please confirm the number of CVs to be furnished and also confirm if the CVs should match the qualification criteria of SMM or CMM.	This is CV of FIRM's Expert for back end support,, not of CMM managers to be placed by selected bidder. Please see Addendum.
36.	Format for Financial Proposal Page- 22	Contract duration is 2 years but the financial format requires us to quote for 1 year. Please clarify.	Annual contract value for deciding and will be same for second year.
37.	8.2 For selection of CMMU Managers/ Experts Bidder/ Authority shall give preference to Women, Physically Challenged and Transgender provided Qualification & Experience they meet the requirements specified. 8 Specific responsibilities of the bidding firm/institute/agency Page- 35	The consultant will put all efforts to identify candidates as per this criterion. However, we feel this should not be made a mandatory requirement. Please confirm.	RfP Condition shall Prevail.
38.	vii. The FIRM shall ensure that all the Personnel of the CMMU are paid their salary/fee on or before 5th day of every succeeding month	The consultant should be allowed to use their discretion in deciding the date and mode of payment to the staff because such matters are	RfP Condition shall Prevail.

	8 Specific responsibilities of the bidding firm/institute/agency  Page- 35	usually governed by company policy. OR The consultant should be allowed to make payment to the staff on back to back basis, as and when payment is received from the client.	
39.	xi. The manpower deployed by the agency for the CMMU will be dedicated full time staff. To ensure quality, the agency will develop and follow an exclusive HR policy describing the standards and guidelines for managing the manpower deployed. The manpower deployed should be in accordance with the service requirement of the CMMU for which they are being appointed.	CMMU will be full time staff but contractual. We hope the client is fine with this arrangement. Kindly confirm.	Firm can deploy contractual personnel.
40.	Percentile marking method will be adopted under SL3 &4 with the best getting full mark and others in proportion except for SL- 2A. CV of Professionals. Note Section <b>Page 09</b>	It is requested to clarify whether CV's of professional are to be included in the bid proposal for marking purpose only.	This is for FIRM's own EXPERTS in roll, not of CMM/SMM manager to be deployed. CV will be for these professionals. Please see Addendum.
41.	Joint Ventures or Consortium offer:- NOT permissible.  Annexure – II Point no.-14 Data Sheet and Check List <b>Page 12</b>	It is requested to allow Joint Venture or Consortium. Else sub-contracting of the resources may be allowed.	RfP Condition shall Prevail.
42.	<b>Earnest Money Deposit</b> INR 3.00 lakhs (Indian Rupees Three Lakhs only) in the form of a Bank Guarantee or Demand Draft in favour of the “Additional, SUDA, H & UD Dept. payable at Bhubaneswar”. Point No. 19-20 of Annexure – II Data Sheet and Check List <b>Page 12</b>	EMD may be revised to INR 1.00 lakhs.	RfP Condition shall Prevail.
43.	<b>Signing of Bid</b> Whether each proposal has been ink-signed by the appropriate authority? Have all the pages of the proposal been ink-signed? Annexure II - Data Sheet and Checklist B. Checklist: <b>Page 13</b>	It is requested to allow digitally signing the bid since due to COVID situation it would not be possible to physically signing the bid for the authorised signatory.	Digitally signed bid duly sealed as per RFP has to be submitted within due date. Signed copy can be sent separately through courier.
44.	The Bidders to submit separate financial bid Package Wise where Salary component to be offered should be same as Salary mentioned above and same shall be required to be paid to Mangers/Experts in their account. The service charges offered by bidder shall be on above amount. The competent authority reserves the right to reject financial bids where service charges offered are very less and unreasonable. Price offered not complying to above	It requested to remove the cap on payment of salary to the Expert.	RfP Condition shall Prevail.

	<p>condition will be rejected. However, for STATE Level Experts/Manager covered in Package-1 the Salary of Rs 100,000/- per month is the maximum ceiling limit. The actual Salary to be paid to individual experts for State Level Experts/Managers shall be fixed based on Qualification &amp; Experience of Personnel to be proposed by Bidder. The Salary so fixed shall be paid by the bidder.</p> <p>Annexure A-1 – Establishment of TASU/SMMU/ CMMU in State/ ULBs Note Section <b>Page 4</b></p>		
45.	<p>All the bidders should send: a) Agency's consent letter.</p> <p>Section B: Check List Sl. No. II <b>Page 13</b></p>	It is requested to clarify the meaning of Agency's Consent Letter	The bidder is required to submit letter as per format given at Annexure -III <b>Technical Proposal Letter of Submission.</b>
46.	<p><b>Performance Guarantee</b> The amount will be 5 percent of the total contract value; the same will be provided in the form of a Bank Guarantee (BG) as per format given in annexure –VII valid till completion of contract. Bank Guarantee will be made in the name of the Additional Director, SUDA- Housing &amp; Urban Development Department, Govt. of Odisha. On submission of above BG, the EMD submitted is to be refunded.</p> <p>Annexure – II Data Sheet and Check List. Point No.22, <b>Page 13</b></p>	It is suggested that the Performance Guarantee to be revised to 2% of the Financial Proposal.	Please refer Addendum
47.	<p><b>Scope of work</b> The person selected for these positions will assist the State Mission Director, SULM in operationalizing the respective components of NULM at the state level. The position is a contractual engagement, initially for two years. Renewal of contract is done every two years based on performance appraisal. The incumbent will directly report to the State Mission Director, SULM. S/he will work closely with and support the teams at the city level responsible for respective component of NULM. <b>The person will need to travel extensively to NULM cities of the state.</b></p>	<p>It is requested to clarify the maximum number of trips per month / per quarter for the purpose of review meetings. Also please clarify on how the OPE arising out of these trips be reimbursed.</p> <p>It is also requested to clarify how the TA/DA expenditure would be reimbursed if it exceeds the provisions in the salary. It is suggested to reimburse the additional expenses to the Experts directly as per the state guidelines.</p>	For Travel to Bhubaneswar based on prior approval of SUDA, TA/DA are to be claimed by Expert at par with state Govt employee and Firm shall raise such expense bill for payment by client and payment to experts.

	A. Terms of Reference (ToR) for SMMU positions I. Scope of work Page 26		
48.	The FIRM shall position its team of professionals at the respective ULBS for accomplishment of assigned tasks. Additionally, the FIRM shall position senior faculties/consultants in advisory position for critical input to the assignment. The FIRM shall make their own arrangements for this purpose from the overall amount payable as per the payment schedule.  Section 08: Specific Responsibilities of The Bidding Firm/ Institute/ Agency <b>Page 35</b>	It is requested to add provision for additional financial support for critical inputs from senior faculties/consultants in advisory position.	RfP Condition shall Prevail.
49.	The manpower deployed by the agency for the CMMU will be dedicated full time staff.  Section 08: Specific Responsibilities of The Bidding Firm/ Institute/ Agency Point 8.3/xi <b>Page 35</b>	It is requested change the clause to "The manpower deployed by the agency for the CMMU will be staff on Direct Contract/Third Party Payroll and hired for dedicated project purpose only"	Contractual staff of Firm is acceptable.
50.	<b>Consultancy firm/agency and Affiliates Not to Engage in Certain Activities:</b> The Consultancy firm/agency agrees that, during the term of this Contract and after its termination, the Consultancy firm/agency and any entity affiliated with the Consultancy firm/agency, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the Consultancy firm/agency's Services for the preparation or implementation of the project.  Section 3. Obligations of the Consultancy Firm/ Agency SI No. 3.2.2 <b>Page 51</b>	It is requested to please clarify the clause.	This clause is not applicable as this assignment is not for DPR.
51.	The amount of liquidated damages under this Contract shall not exceed [10]% of the total value of the contract as specified in Appendix D.  Liquidated Damages Section 9.2, <b>Page 57</b>	It is requested that the amount of liquidated damages under this Contract shall be revised to [3]% of the total value of the contract.	RfP Condition shall Prevail.

SD/-  
Additional Director  
SUDA